

Blake DeRouchey  
HSEMD

Andy Buffington  
Communications Center

Vacant  
EMS

Larry Smith  
Emergency Management

Angela Clouser  
Member-At-Large

Ellen Hagen  
Fire Department (Volunteer)

Rob Rotter  
Sheriff's Office

Jason Schluttenhofer  
Sheriff's Office

Michele Bischof  
Fire Department

Tom Lampe  
Iowa DPS

Vacant  
Municipal Police  
Department

Vacant  
ILEA

David Ness  
Municipal Police  
Department

Wendi Hess  
Communications Center

Cindy Heick  
Iowa DPH

Peter Huffman  
Iowa DOT

Trace Kendig  
Iowa DNR

Patrick Updike  
Iowa DOC

Annette Dunn  
Office of the CIO

Legislative Members  
Senator Jim Lykam  
Senator Tim L. Kapucian  
Representative Bob Kressig  
Representative Jarad Klein

Meeting Minutes  
Iowa Statewide Interoperable Communications System Board  
April 9, 2020

**GoTo Meeting Link:**

<https://global.gotomeeting.com/join/847961373>

**Conference Call to Listen:**

**866.685.1580 Code: 685.084.1746**

Meeting called to order by Chair Lampe at 10:30 am.

Conference telephone line was opened for public listening and comment, and for Board members. The meeting was conducted via GoToMeeting and conference line.

Thirteen voting board members attended via phone establishing a quorum.

**Voting Members in Attendance via GoTo Meeting and Conference line:** Andy Buffington, Angela Clouser, Blake DeRouchey, Ellen Hagen, Cindy Heick, Wendi Hess, Peter Huffman, Tom Lampe, David Ness, Rob Rotter, Jason Schluttenhofer, Larry Smith, Patrick Updike

**Non-Voting in Attendance:** SWIC Chris Maiers, Administrative Assistant Hollie Davidson

**Absent:** Michele Bischof, Annette Dunn, Trace Kendig

**Guests:** Tracey Bearden, Luke Erpelding, Steven Gray, Doug Knoll, Brent Long, Doug McCasland, Tammy Rodriguez, Amanda Roush, Connie Stufflebeem

**Approval of Agenda:** Peter Huffman made a motion to approve the April meeting agenda. Cindy Heick seconded the motion. All in favor. Motion passes.

**Approval of Minutes:** Peter Huffman made a motion to approve the March 2020 meeting minutes. Larry Smith seconded the motion. All in favor. Motion passes.

**New Business:** Andy Buffington made a motion for the approval of five new users: Anamosa Fire Department – Level 1, Clarke County Emergency Management – Level 1, Iowa Department of Corrections-Mt. Pleasant – Level 2, Mitchell County EMA – Level 2, Waukon Police Department – Level 2.

Patrick Updike requested a roll call vote for each separate user approval.

Administrative Assistant Hollie Davidson took a roll call vote resulting in the following:

- 1) To approve Anamosa Fire Department – Level 1: Motion to approve passes with twelve “aye” votes (Patrick Updike, Peter Huffman, Cindy Heick, Tom Lampe, Blake DeRouchey, Wendi Hess, Andy Buffington, Ellen Hagen, Rob Rotter, Jason Schluttenhofer, Larry Smith, Angela Clouser)
- 2) To approve Clarke County Emergency Management – Level 1: Motion to approve passes with twelve “aye” votes (Patrick Updike, Peter Huffman, Cindy Heick, Tom Lampe, Blake DeRouchey, Wendi Hess, Andy Buffington, Ellen Hagen, Rob Rotter, Jason Schluttenhofer, Larry Smith, Angela Clouser)
- 3) To approve Mitchell County EMA – Level 2: Motion to approve passes with twelve “aye” votes (Patrick Updike, Peter Huffman, Cindy Heick, Tom Lampe, Blake DeRouchey, Wendi Hess, Andy Buffington, Ellen Hagen, Rob Rotter, Jason Schluttenhofer, Larry Smith, Angela Clouser)
- 4) To approve Waukon Police Department – Level 2: Motion to approve passes with twelve “aye” votes (Patrick Updike, Peter Huffman, Cindy Heick, Tom Lampe, Blake DeRouchey, Wendi Hess, Andy Buffington, Ellen Hagen, Rob Rotter, Jason Schluttenhofer, Larry Smith, Angela Clouser)
- 5) To approve Iowa Department of Corrections-Mt. Pleasant – Level 2: Motion to approve passes with eleven “aye” votes (Peter Huffman, Cindy Heick, Tom Lampe, Blake DeRouchey, Wendi Hess, Andy Buffington, Ellen Hagen, Rob Rotter, Jason Schluttenhofer, Larry Smith, Angela Clouser) and one “abstain” vote (Patrick Updike)

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SWIC Maiers and Technology Chair Patrick Updike briefed the ISICSB on the draft Mobile Broadband Deployable Policy. The briefing discussed what has been observed in other areas of the US during these deployments and past interference issues between cellular and land mobile radio networks. Chair Lampe and Blake DeRouchey asked for clarification on whether the cellular carriers have given input on the draft policy. SWIC Maiers added that he would send the draft policy to US Cellular, Verizon, and AT&T to ensure they had a chance to comment.

Patrick Updike made a motion to approve posting the Mobile Broadband Deployable Policy for 30-day public comment. Jason Schluttenhofer seconded the motion.

Administrative Assistant Hollie Davidson took a roll call vote. Motion passes with twelve “aye” votes (Patrick Updike, Peter Huffman, Cindy Heick, Tom Lampe, Blake DeRouchey, Wendi Hess, David Ness, Ellen Hagen, Rob Rotter, Jason Schluttenhofer, Larry Smith, Angela Clouser).

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Ellen Hagen reports that her ISICSB term has expired, and this will be her last meeting as a board member. IFA is currently looking for a replacement.

**Public Comment:** None.

**Motion to Adjourn:** Ellen Hagen made a motion to adjourn. Patrick Updike seconded the motion. Meeting adjourned at 10:57 a.m.